Headquarters U.S. Air Force

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Health Facilities Division Update Medical Logistics Symposium

Capt Thomas S. “Scott” VanDerhoof
Chief, Facilities Management
AFMSA/SGSF
5 August 2004

U.S. AIR FORCE

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Overview

- Who We Are - Quick Review of the HFD
- What We Do
- Successes
- Review Current Inventory of AFMS MTF's
- Current MILCON Program
- HFD Initiatives / Focus Areas
  - JCAHO Update
  - DMLSS-FM Sustainment Support
  - 1640 SCPD Program
  - HAMS Update
  - Other Initiatives
- HFD Challenges
  - BRAC
  - SRM
- HFD Resources You Can Use
- Questions and Comments

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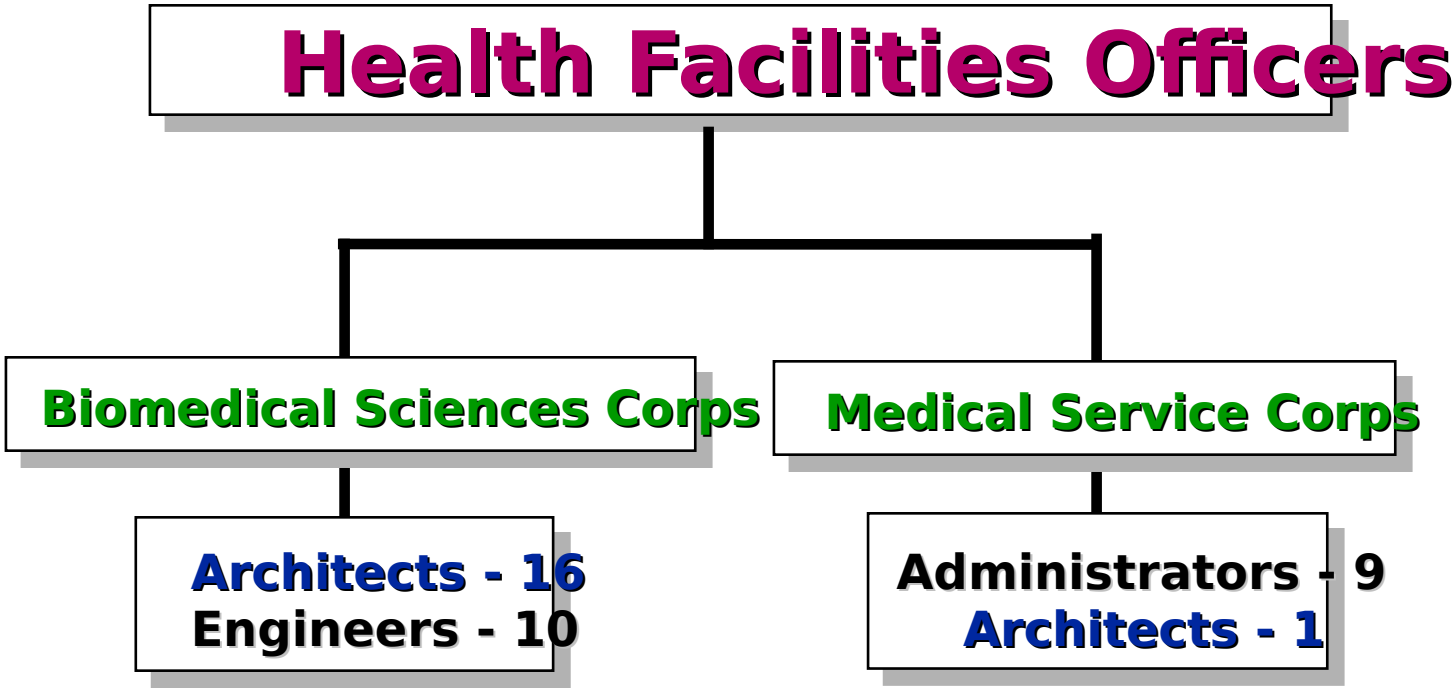
Personnel Expertise



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HFD Organization

AF/SGMF Health Facilities Division
Bolling AFB DC (Col Ahnberg)

Programs & Modernization
Bolling AFB DC

Planning & Design
Falls Church VA

AF/ILE
Pentagon

Facilities Info Tech
Atlanta GA

Construction & Transition
Brooks SA

Facility Mgmt & Engineering
Brooks SA

Health Facilities Office Western Region
San Francisco CA (Col Tweedie)

Health Facilities Office Eastern Region
Atlanta GA (Col Bridges)

MAJCOM Rep
Hickam

MAJCOM Rep
Ramstein

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HFD Charter

- **Represents AF/SG in all matters concerning med/dental capital investment projects (MILCON)**
  - **Planning, programming, design, construction, transition**
- **Provides consultant services**
  - **Strategic planning, programming**
  - **Maintenance, repair, minor construction**
  - **Space utilization**
  - **JCAHO and NFPA Code compliance, statements of conditions, OSHA, ect.**
  - **Facility life cycle management**
  - **Comprehensive Interior Design**

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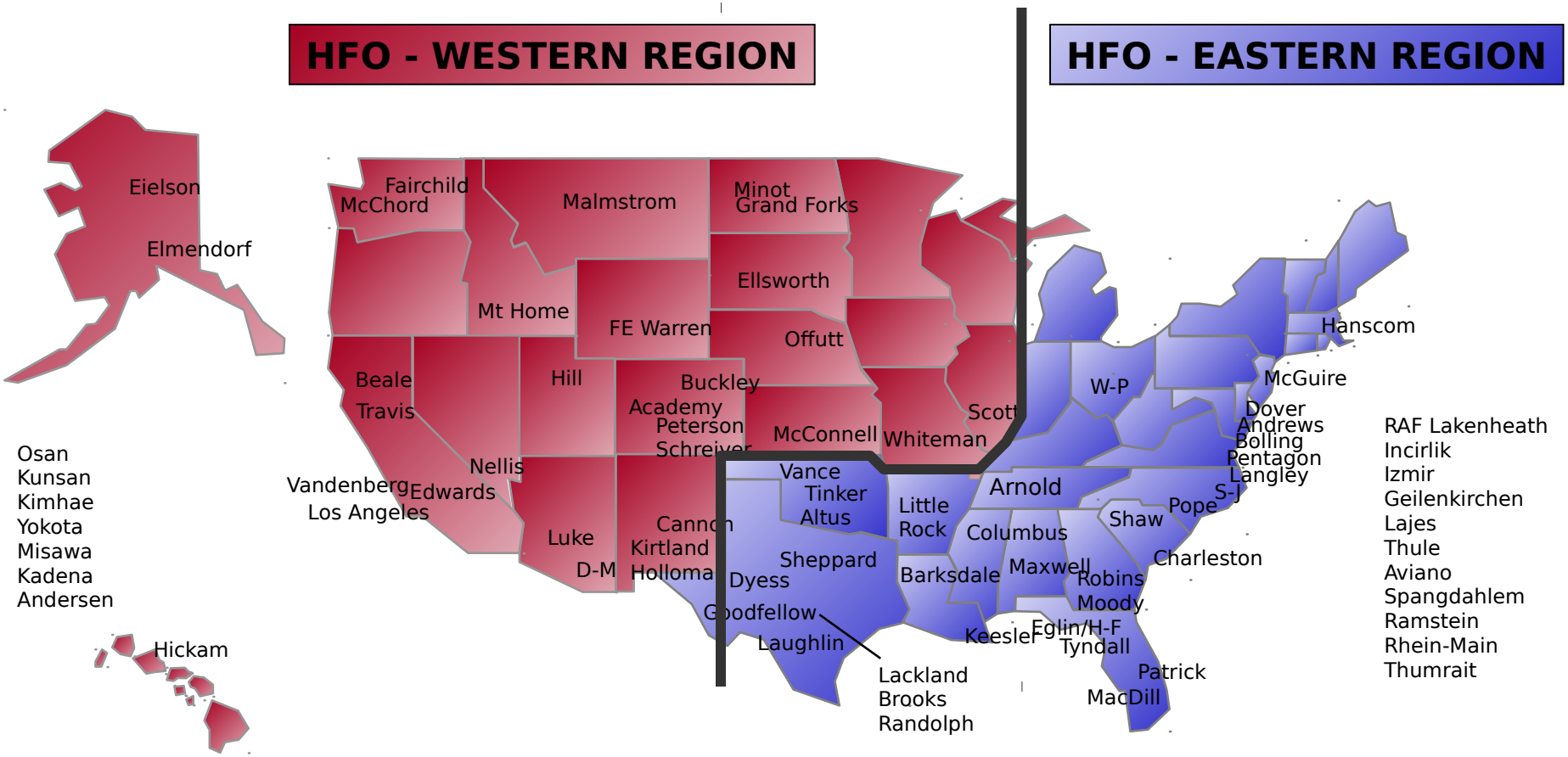
HFO Areas of Responsibility



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Successes

- **Standard Core Personnel Documents**
  - **GS-9 and GS-11 in AFPC library**
  - **Recognized potential for GS-12 based on unique requirements**
- **Design-Build MATOC Awarded Jun 04**
  - **Alternative to Toolbox**
- **SG Funding: 10 Exigent Projects-$8.4M**
- **EOC Templates**
- **DMLSS-FM Sustainment Support Contract**

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JCAHO Accredition

Congratulations to:

Successfully passing JCAHO since Jul '03

Altus	**Andrews**	**Beale**	**Brooks**	**Edwards**
F.E.Warren	**Fairchild**	**Hanscom**	**Holloman**	**Hurlburt**
Lackland	**Langley**	**Los Angeles**	**McChord**	**Minot**
Mtn Home	**Nellis**	**Osan**	**Pope**	**Ramstein**
Shaw	**Sheppard**	**Travis**	**USAFA**	**Whiteman**
Wright-Pat	**Offutt**			

AFMS Facility Inventory

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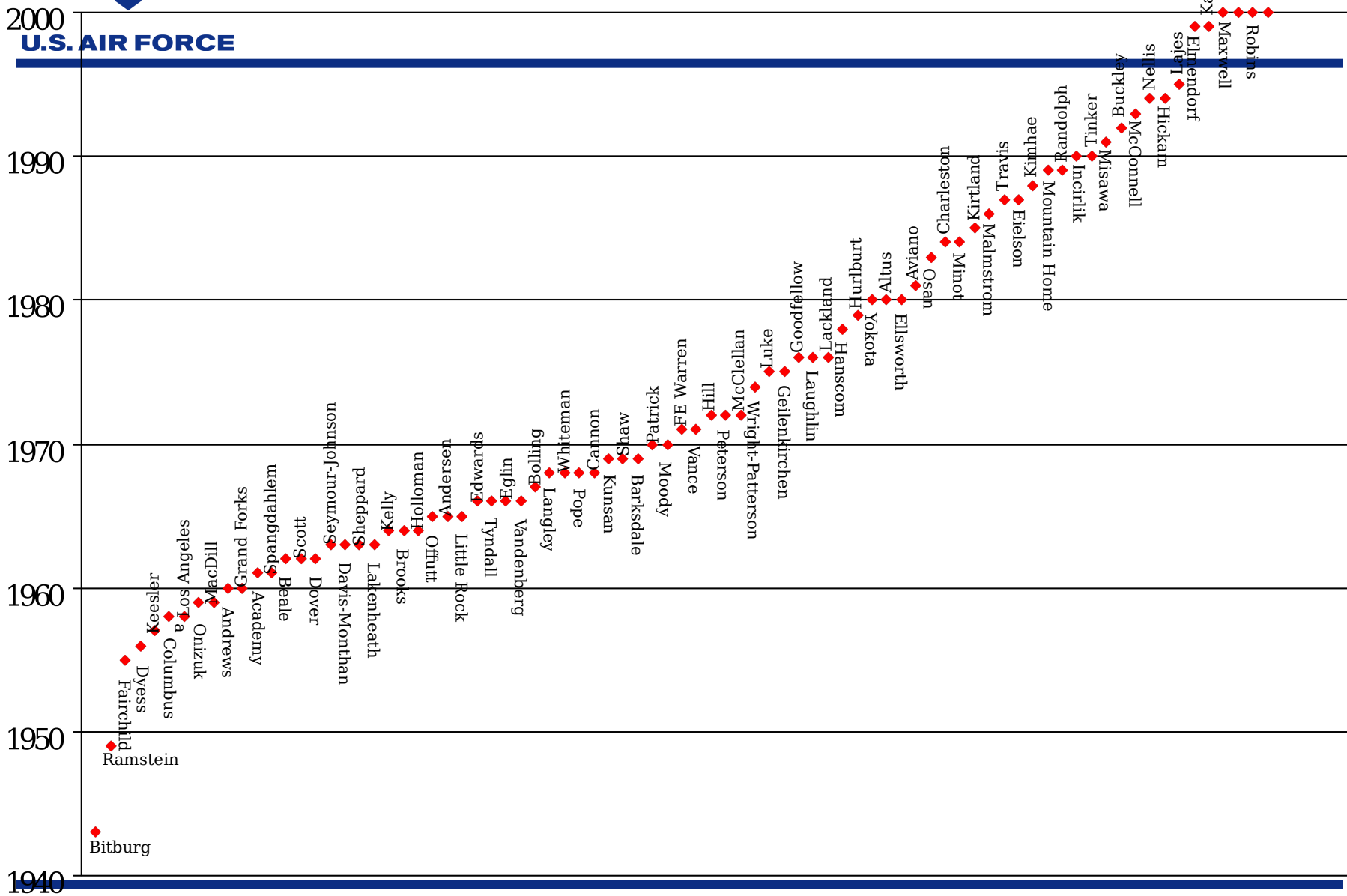
- Total Inventory: 18 M Sq ft
- Plant Replacement Value: $4.3 B
- Avg Annual MILCON funding: $52.0 M/yr
- Average Adjusted Age of Inventory: 29 Years
- Breakdown of Major Medical Facilities (Cat Code 5XX-XXX)
  - Medical Centers - 4
  - Hospitals - 20
  - Clinics – 50
  - Other 5XX-XXX Bldgs: Dental Clinics, Occ Health Clinics, Medical Administration, Medical Logistics
  - War Reserve Materiel (WRM) Storage (Cat Code 442-XXX)
  - Animal Clinic (Cat Code 740-270)

AFMS Facility Age



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MILCON Program

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Total Project Workload

- **O&M**
  - **Execution 66 projects $ 75M**
- **MILCON**
  - **Construction: 31 projects $364M**
  - **Design: 13 projects $134M**
  - **Planning: 11 projects $97M**
  - **Total 52 projects $528M**
- **TOTAL PROGRAM 121 projects $670M**

MILCONs in Construction/Completed

FY/BASE	PROJECT	COST	PERCENT	
COMPLETE				
FY98 Aviano	Hospital ADAL	18.00	51%	(NATO)
FY00 Ramstein	Dental ADAL	5.45		94%
FY01 Tyndall	Clinic ADAL	7.70		65%
FY01 Edwards	Clinic Rpmt	17.90		85%
FY01 Eglin	Clinic ADAL	37.60	78%	
FY02 Lajes	Dental Rpmt	3.46	31%	
FY02 Lajes (UMC)	Log/WRM Whse	1.50		91%
FY02 Dyess	Dental/Life Skills Rpmt	3.29	99%	
FY02 Hurlburt	Clinic ADAL	8.50	79%	
FY02 Thule	CMF Rpmt	10.79	72%	
FY02 Andrews	Clinic ADAL	7.30	90%	
FY02 Scott	PMI	1.45	55%	(UMC)
FY02 Schriever	New Troop Clinic	4.00		100%
FY02 Holloman	Medical Clinic AL	5.60		100%
FY03 Langley (UMC)	Log Whse Rpmt	2.70		35%
FY03 Hickam	Life Skills Rpmt	2.70	41%	

Architects Rendering

- New Clinic BOD Jun 04
- Ex Hospital Demolition/S
  Work complete Feb 05

Schriever

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MILCON's in Design/Awarded

FY/BASE	PROJECT	COST	STATUS
FY04 Andrews (UMC)	Family Advocacy Rpmt	1.40	Working Dwgs
FY05 Langley	Hospital ADAL	51.00	Working Dwgs
FY05 Buckley	Clinic ADAL	2.10	Working Dwgs
FY06 Keesler	Surgery ADAL	14.00	S-3
FY06 Beale	Clinic ADAL	18.00	65% Design
FY06 Lackland	MWD Medical Facility	11.00	65% Design
FY06 Peterson	LSSC Rpmt	1.82	100% Design

FY06-11 Medical MILCON

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FY06

Beale	Clinic Alteration	18.00
Keesler	Surgery Suite ADAL	14.00
Lackland	MWD Medical Facility	1.80
Peterson	LSC Rpmt	1.82
Nellis	BEE Facility Rpmt	1.70
	Total	46.52

FY07

Pope	Clinic Rpmt	18.50
MacDill	Clinic Rpmt, Ph 1	35.50
	Total	55.04

FY08

Spangdahlem	Hospital Rpmt	35.55
MacDill	Clinic Rpmt, Ph 2	55.80
Scott	Scott WRM Whse	1.80
	Total	57.60

FY09

Lackland	Dental Consolidation	11.55
Tinker	Clinic Rpmt, Ph 1	40.00
USAFA	BEE Rpmt	2.00
	Total	60.70

FY10

Tinker	Clinic Rpmt, Ph 2	18.50
Luke	CMF ADAL	12.00
Shaw	Clinic Rpmt	29.00
Eglin	BEE Rpmt	2.90
	Total	59.90

FY11

Ramstein	Clinic Rpmt	35.55
Grand Forks	Clinic Alteration	13.00
	Total	61.90

FY06-11 FYDP Total 341.

HFD Initiatives & Focus Areas

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Initiatives

- **JCAHO Environment of Care Support**
  - **Problem: Little central direction/support for EOC**
  - **Standard EOC templates, Risk Assessment, and Performance Improvement tools were developed by the HFD in ’03 and implemented in ’04.**
  - **Overwhelming success from feedback received from the field**
- **DMLSS-FM Sustainment Support Contract**
  - **Problem: DMLSS-FM launched with no directed resources**
  - **Full time support for DMLSS-FM implementation**
  - **Hub and spoke arrangement**

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Initiatives

- **GS 1640 Series Study**
  - **Problem: Long standing inequities with little resolution**
  - **Contract began in late ’03 and effort worked throughout most of ’04 to justify and develop new SCPD for the GS 1640 series for our FM’s**
  - **Capture truly validated FM job requirements; stratified by MTF complexity**
  - **Expressed in terms AFPC classifiers understand**
  - **HFD released in June ’04 the GS 9 and 11 AFPC Approved Standard Core Personnel Docs (SCPD) for medical Facility Managers. GS-12’s were not approved**
  - **SCPD's will be available for use by every MTF**
  - **Already getting success stories**
- **HAMS**
  - **Centralized funding in FY05**
  - **Decentralized execution; no change from current ops**
  - **If MTF contract is up, good time to review/update IMFE’s**
  - **Ensure QAE’s are surveiling the contract properly**

JCAHO Environment of Care Update

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EOC Program

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Joint Commission on Accreditation of Healthcare Organizations

- We are not failing "JCAHO" surveys; the sky is not falling.
- Problems still being found with:
  - Required Annual EOC Mgmnt Plan Reviews Inadequate
  - Implementing Required PI Initiatives
- Times are changing
  - Be familiar with Shared Visions – New Pathways
    - Expect uneasiness with new survey process
    - The Perspective Performance Reviews (PPR's) i.e.: EOC self assessments have begun
    - EOC Scoring continues to be problematic for the JCAHO
    - Interim changes to scoring begin in Jul'04. See Aug'04 *Perspectives* for details
    - Plan ahead for Total Unannounced Surveys (Jan-06) – 1st DoD Beta Test at Offutt AFB this past May.
      - Many issues yet to be resolved, esp. if No-Notice Surveys are to happen during times of high deployment op's or during PCS seasons.

- **The Perspective Performance Reviews (PPR's) i.e.: EOC self assessments have begun**
  - **Assess compliance with all standards**
  - **Score each EP**
  - **Plan of Action for non-compliance**
    - **Submit to JCAHO for review**
    - **Telephone interaction with JCAHO staff**
    - **No change in accreditation status**
    - **No scores under corrective action plan**
    - **Measures of success**
- **Send hard copy of SOC to JCAHO**

PLAN OF ACTION

- Similar to Statement of Conditions™
- Identify means to correct non-compliant standards
- Must be corrected prior to triennial survey
  - 12 month track record
- Measures of success as indicated

PPR OPTIONS

- Organization performs PPR
  - Does not submit to JCAHO
  - MOS to JCAHO at triennial survey
- On-site mid-cycle survey
  - No organization PPR
  - MOS to JCAHO at triennial survey
- On-site mid-cycle survey
  - No written documentation

EOC Program

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Joint Commission on Accreditation of Healthcare Organizations

- **USP 797 NF (New USP Stds for Sterile Compounding):**
  - **The "Shot Heard Round the World"**
    - **Published in an obscure journal in Apr '04**
    - **FDA and JCAHO said they would begin to enforce in Jul'04**
  - **Establishes excessively strict new standards for all pharmacy settings in re: the physical environment, training, preparation technique, and labeling when producing any locally prepared sterile compound**
  - **Huge out-cry and push back from the healthcare industry**
  - **JCAHO revises its requirements: Org's only have to demonstrate that they have made an attempt to:**
    - **That the org has reviewed the issue and it has determined what its unique sterile compounding requirements are**
    - **That the org has determined what the org presently is doing to protect the sterility of the product it is producing**
    - **That a plan which address's any changes which may need to be made to current sterile compounding practice is being assembled**
  - **The Joint has not determined any time frame for further implementation of the new USP 797 stds.**

EOC Program

- **NFPA to allow the use of Alcohol Based Hand Rubs in Healthcare Occupancies.**
  - **Implications for Medical Logistics – Pay attention to the requirements of NFPA 30 “Storage of Flammable Liquids”**
- **JCAHO to remove National Patient Safety Goals Numbers Six and Seven**
  - **Begins on Jan 01, ’05. still enforce through the end of ‘04.**
  - **Drops requirements for Clinical Alarm testing and preventing Surgical Fires**
  - **Kept NPSG for Free-flow IV admin sets and IV pumps (Not an AF problem)**

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DMLSS-FM Sustainment

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One Problem of Many - Space Management

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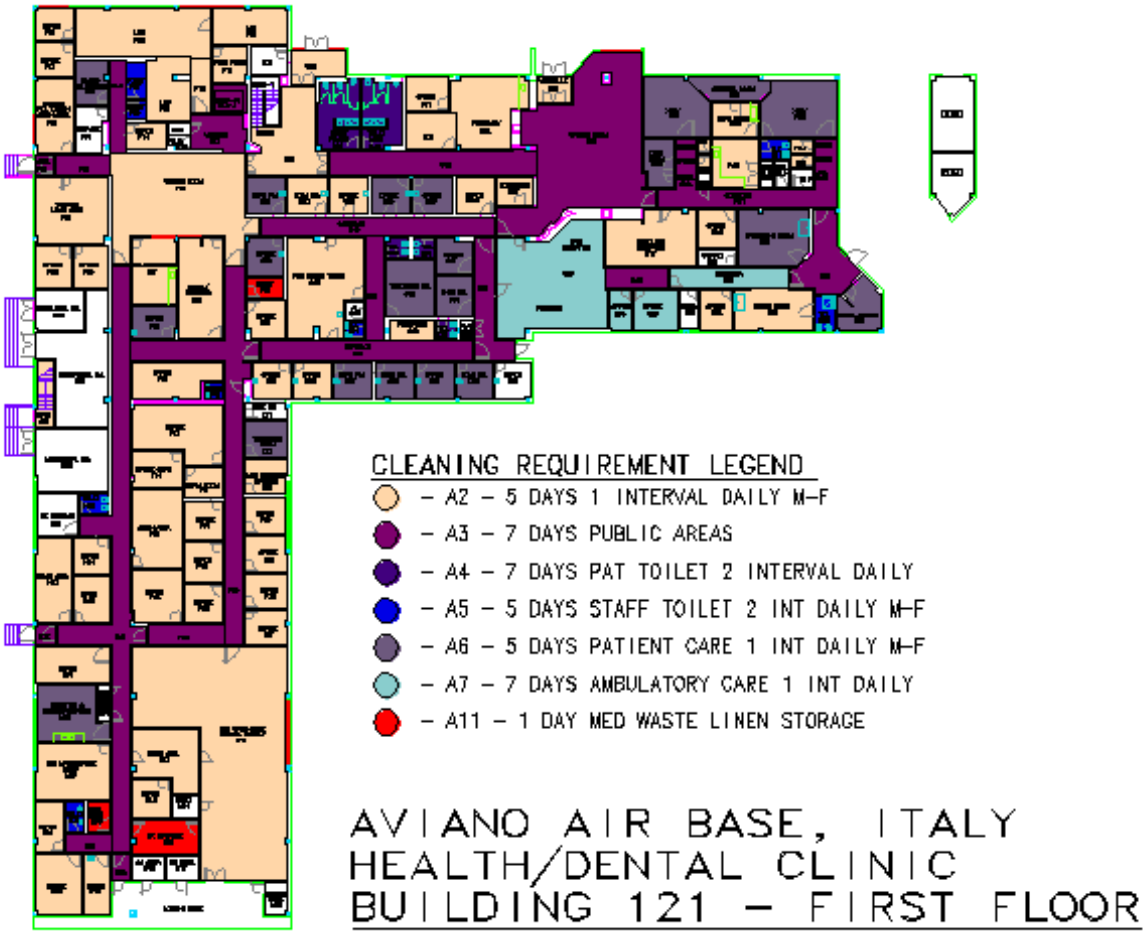
- **Hospital Aseptic Management Services (HAMS)**
- **Would you prefer an Excel spreadsheet with 1200 room numbers?**
- **The tools are at <u>your</u> fingertips**


CLEANING REQUIREMENT LEGEND
- A2 - 5 DAYS 1 INTERVAL DAILY M-F
- A3 - 7 DAYS PUBLIC AREAS
- A4 - 7 DAYS PAT TOILET 2 INTERVAL DAILY
- A5 - 5 DAYS STAFF TOILET 2 INT DAILY M-F
- A6 - 5 DAYS PATIENT CARE 1 INT DAILY M-F
- A7 - 7 DAYS AMBULATORY CARE 1 INT DAILY
- A11 - 1 DAY MED WASTE LINEN STORAGE
AVIANO AIR BASE, ITALY
HEALTH/DENTAL CLINIC
BUILDING 121 - FIRST FLOOR

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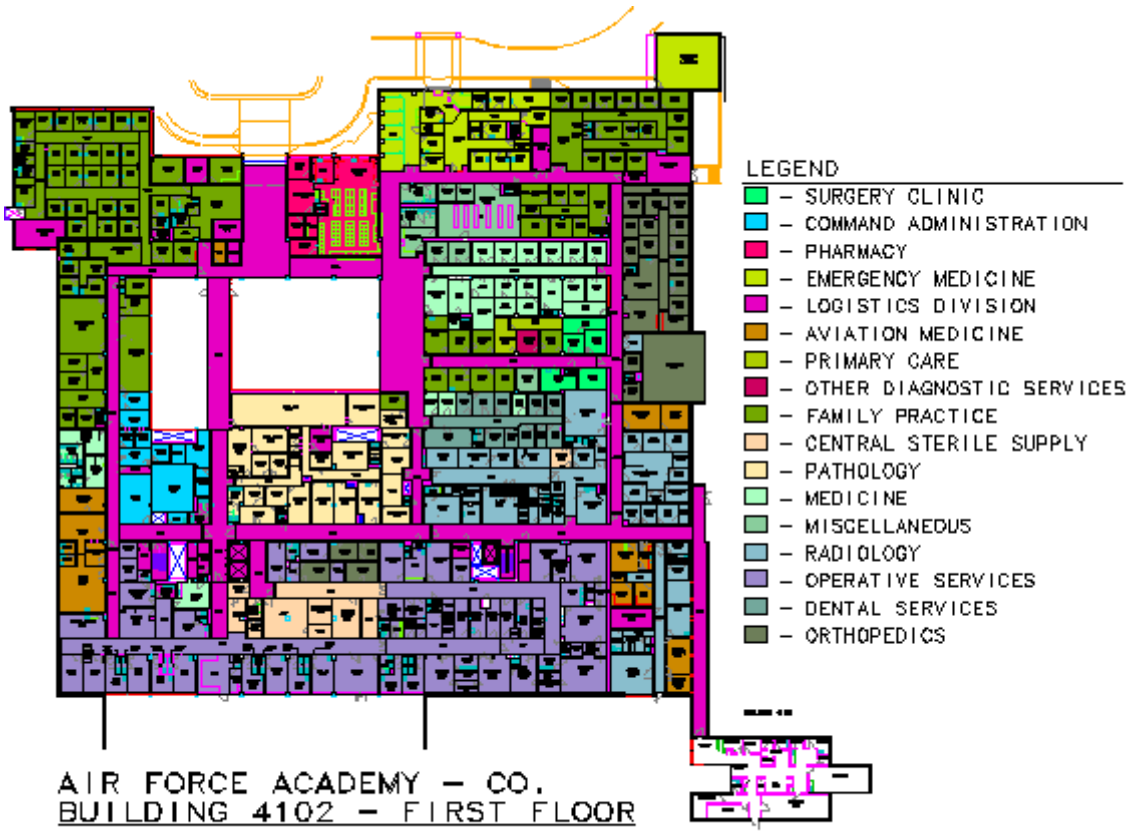
Space Management

- **MFUB can be complicated/time consuming**
- **Vital role; Establishes you and your staff as support professionals**
- **Management by an Automated Information System (DMLSS-FM) makes MTF life easy! – If not already using DMLSS-FM …..start using it today!)**



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A Solution, Not Being Fully Utilized… DMLSS - FM

- **Air Force is renewing our commitment to improving DMLSS-FM utilization**
  - **Objective is to assist accounts in :**
    - **Transition managers work across the MAJCOM lines**
    - **Establishing the right use of DMLSS at each location**
    - **Identifying the "barriers to entry"**
    - **Creating business process solutions**
    - **Coordinating continuing sustainment support requirements with the MAJCOM Loggies ($$$)**
    - **Advocating resources needed**
  - **'03 contract established DMLSS-FM Sustainment Team.**
    - **Contract period from Aug '03 to July '04**
    - **4 regional Transition Managers supported 77 MTF's**
    - **Established 1st real base line of where the AFMS stands in utilizing DMLSS-FM. Not too good. (Av. Score is a 38 out of 100)**

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DMLSS-FM Sustainment

- **Funding for DMLSS-FM SS almost lost due to tight AFMS budget. Funding for ’05 is still not guaranteed.**
- **’05 contract option year re-structured and SOW re-defined based upon ‘ 04 baseline findings.**
  - **3 regional Transition Managers supporting 36 MTF’s**
  - **Drop VSS, NT-Sites, and CE supported sites. DMLSS-FM effort minimal until upgraded or freed from CE**
    - **Possible to add a few more sites after last weeks HFD/MAJCOM mtg.**
    - **Focus now on supporting MTF’s best in position to gain from DMLSS-FM Sustainment Support**
    - **Continuing to push MAJCOMs to try to fund DMLSS/EOC clerks at the MTFs**
      - **Success at Barksdale and Sheppard**

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Expectations of You

- Understand eventually we'll all use the system
- MAJCOMS will soon require projects be in DMLSS before they are funded!!!!!
- Determine your barriers/challenges. Ask yourself what are the right DMLSS-FM modules/applications to use at your location? Then get your TM to help you
- What outside resourcing is needed to make DMLSS-FM work at your MTF?
  - Advocate for a DMLSS/EOC Clerk to get your FM some relief!

1640 SCPD Upgrade Project – Success!!

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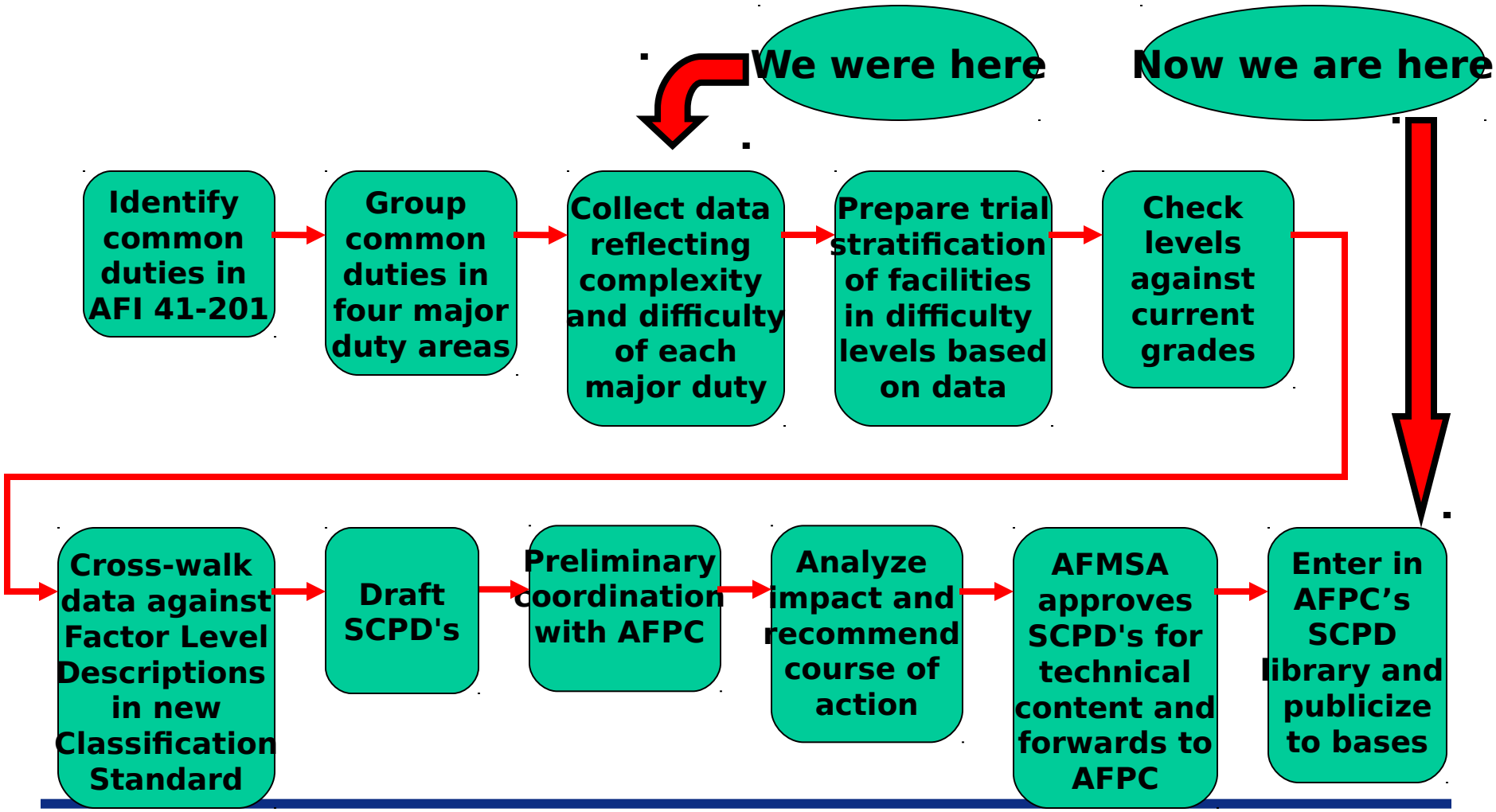
1640 Project Summary


We were here
Now we are here
Identify common duties in AFI 41-201
Group common duties in four major duty areas
Collect data reflecting complexity and difficulty of each major duty
Prepare trial stratification of facilities in difficulty levels based on data
Check levels against current grades
Cross-walk data against Factor Level Descriptions in new Classification Standard
Draft SCPD's
Preliminary coordination with AFPC
Analyze impact and recommend course of action
AFMSA approves SCPD's for technical content and forwards to AFPC
Enter in AFPC's SCPD library and publicize to bases

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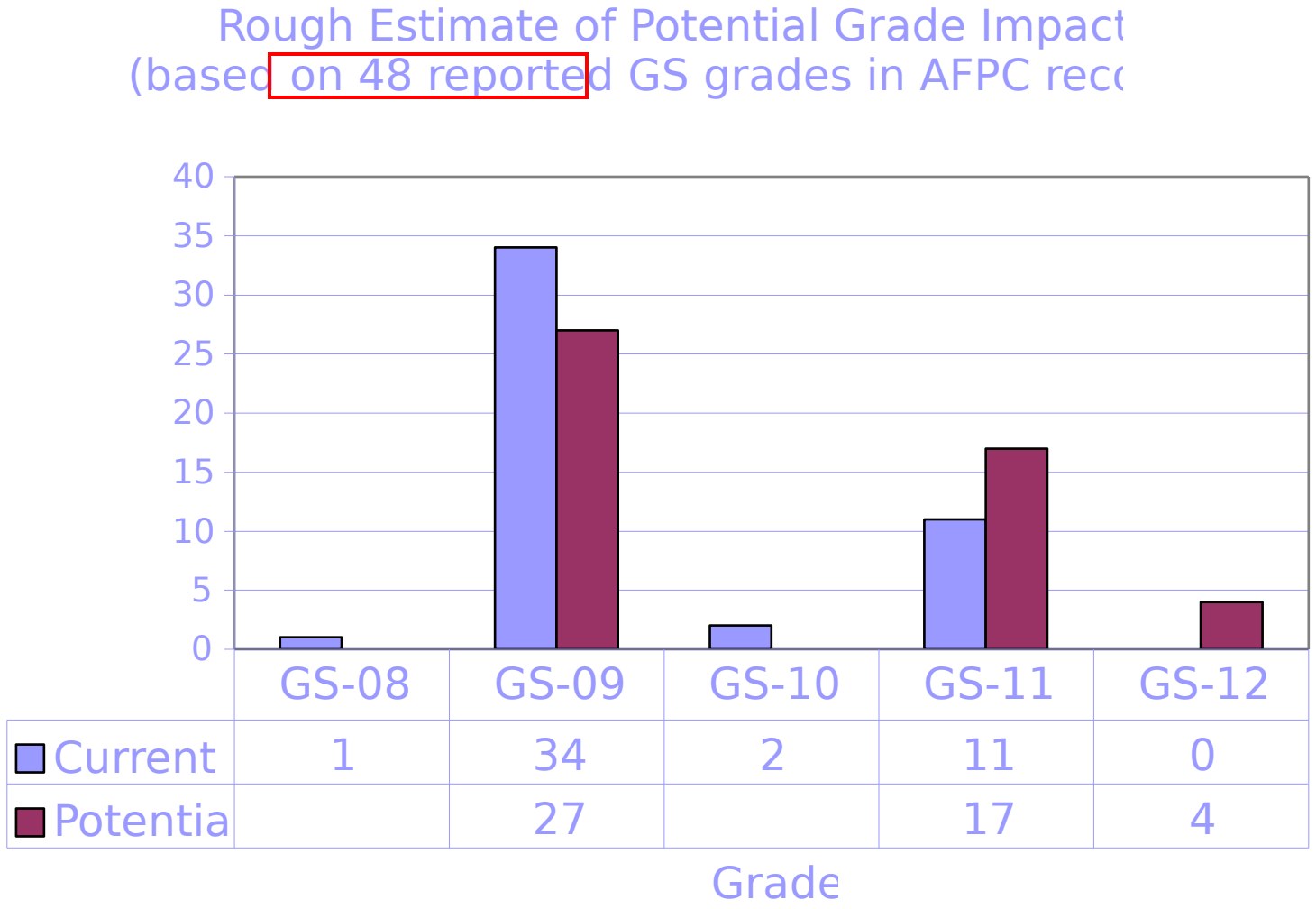
1640 Project Results—Classification

- Two SCPD's: GS-09 and GS-11 (see July AFMLL or FM page for download)
- What about GS-12 ???
  - Perhaps 7 MTFs in AFMS can justify
  - One contractor, one officer, one GS-800 series hospital engineer
  - AFPC reviewed four others and concluded they might involve GS-12 work but each was unique
  - AFPC advised tailor a CPD for each (refer to shell available from AFMSA/Chuck Callender)

1640 Project Results—Classification



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Implementing the New SCPD's

- **Supervisor and FM:**
  - **Should download and <u>study</u> the SCPD's; *especially the classification criteria***
  - **Determine best match; consult Chuck Callender**
- **FM supervisor should take initiative at CPO**
- **Be patient; some CPOs are overloaded**
- **Be ready for an interview (desk audit)**
  - **Have good examples of how your position aligns with classification criteria**

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Implementing the New SCPD's

- **Rough guidelines for SCPD applicability**
  (consult SCPD's and OPM classification standard for details)
  - **GS-9**
    - **Usual hours of operation on weekdays during normal duty hours or limited extended hours**
  - **GS-11**
    - **Extended operating hours or 24 x 7 operations**

Implementing the New SCPD's

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- **Compare and Contrast**
  - **GS-9**
    - **Primary care and general practice health care with no regional or referral services**
    - **Typically no more than one specialized laboratory or training unit**
  - **GS-11**
    - **Comprehensive range of medical services with some limited specialty care available**
    - **Some limited regional or referral services and/or support to other federal agency health care programs**

Implementing the New SCPD's

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- **Compare and Contrast**
  - **GS-9**
    - **Limited quantities of moderately complex equipment, such as dental air compressors**
    - **A facility without elevators, escalators or complicated HVAC systems**
  - **GS-11**
    - **Highly complex systems such as elevators, escalators, emergency power systems, piped medical gas systems, complicated heating and air conditioning requirements**

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Implementing SCPD's

- **Compare and Contrast**
  - **GS-9**
    - **No minimum requirement established**
  - **GS-11**
    - **Several SRM projects in programming, design or construction as a result of aging facilities**
    - **Multiple buildings with different functions**

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Implementing the New SCPD's

- **GS-12 guideline**
  - **A medical facility comprised of multiple buildings with different functions requiring different operational procedures**
  - **A mission ordinarily characterized by one or more of the following:**
    - **Tertiary care involving a broad range of clinical specialties and sub-specialties, often including graduate medical education programs**
    - **Active referral care responsibilities that include treating patients within an extended region, support to other federal agency health care programs and/or serving as a hub for teleradiology or telemedicine referrals**
    - **Multiple specialized labs or training functions**

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Implementing the New SCPD's

- **GS-12 guideline (continued)**
  - **A mission ordinarily characterized by one or more of the following (list continued from previous slide):**
    - **Extensive variety of complex building equipment systems supporting highly advanced care environments such as specialized operating rooms, cardiac cath labs, computed tomography, magnetic resonance imaging, or hyperbaric medicine**
    - **Multiple, complex sustainment, restoration and modernization (SRM) projects in programming, design, or construction on a frequent basis due to aging facilities, change in usage, updating due to technology**
    - **Incorporating state-of-the-art technology on a regular basis**
    - **Unique building structures such as interstitial space**

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Hospital Aseptic Management Services (HAMS)

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HAMS Contract

- **Program based within Facility Management and Engineering Branch**
  - **Program Manager is Mr Jimmie Connell**

    2510 Kennedy Circle, Suite 208

    Brooks AFB TX 78235-5138

    DSN 240-8034/3387 or Commercial (210) 536-8034/3387 FAX: x-3077

    Email: Jimmie.Connell@brooks.af.mil
  - Standard PWS available on webpage
  - 52 bases participating – 27 year history - $30M
  - Ease of use for FM, consistent quality and administrative support
  - VA Dallas is the Contracting office

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Other Initiatives

- **MILCON Transition Services Contract**
  - **USAFA is test site**
  - **Provides MTF support for planning, acquisition and management of initial outfitting and moving**
  - **Funded from MILCON IO $s**

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Other Initiatives

- MILCON Transition Services Contract
  - USAFA is test site
  - Provides MTF support for planning, acquisition and management of initial outfitting and moving
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- Contracted Construction Solutions (MATOC)

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Other Initiatives

- MILCON Transition Services Contract
  - USAFA is test site
  - Provides MTF support for planning, acquisition and management of initial outfitting and moving
  - Funded from MILCON IO $s
- Contracted Construction Solutions (MATOC)
- MSC Recruiting
  - Rewarding Career Broadening opportunities await MSC's in both the Atlanta and San Francisco Regional HFD Offices

AFMS/HFD Challenges

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AFMS/HFD Challenges

- Defense Health Program (DHP) Budget
  - Limited MILCON, UMC, & O&M Funds
  - Squeezed SRM $$
- Contracted O&M Maintenance
- BRAC
- Rightsizing Facilities
  - Fewer Hospitals -- More Clinics
  - Focus on prevention & wellness versus intervention
  - Focus on primary care and efficiency
  - AF/SG Long View (Product line optimization-PLATT)

Sustainment, Restoration & Modernization

- **Fully funded sustaninment**
- **R&M (O&M and MILCON) still funded at an 50-year recapitalization rate**
- **’04 Was a very bad year; ’05 is looking better**
- **SRM history: from FY00 – 04; avg funding 94%**
- **Less FY02 funding (an above average year); avg 75%**
- **O&M funding:**

	FY04	FY05	FY06	FY07	FY08
Sust	90,194	90,615	92,456	95,561	98,474
R&M	48,949	54,946	49,246	50,882	49,754
Total	139,143	145,561	141,702	146,443	148,228

BRAC Timeline *(Modified From AF BRAC website)*

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SecDef initiates BRAC 05 Process (15 Nov 02)

SecDef Publishes Selection Criteria in Federal Register (Draft – 23 Dec 03 – deadline was 31 Dec 03, Final – 12 Feb 04 – deadline was 16 Feb 04)

SecDef BRAC Report – Force Structure Plan & Infrastructure Inventory (23 Mar 04)

SecDef Approves and Forwards Recommendations for Realignments and Closures to Commission (16 May 05)

Commission's Recommendations (8 Sep 05)

Presidential Approval (23 Sep 05)

Presidential Approval of Revised Recommendations (7 Nov 05)

NOV 02 ~**DEC 05**

Resources For Help.....

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FM Basic Course

- **Who: Primarily New Facility Managers**
  - **As space permits : Others working in Facility Management (Assistant FMs, MLFCs, 4A1X1s, 4A2X1, Safety Officers, HFO personnel)**
- **Where: Sheppard AFB, TX**
- **How Long: Course Length – Two weeks**
  - **1st Week – NFPA 101 Life Safety Code and Introduction to JCAHO Environment of Care Course**
  - **2nd Week- Core FM and AFMS FM Program specific training**
- **What' it About: Course curriculum revised to encompass basic FM "core" competencies**
- **Additionally: Immediately following the Basic FM Course there will be a optional 5-day full DMLSS-FM Basic Course.**
  - **Perfect opportunity to receive DMLSS-FM training away from distracters back at the local MTF.**
  - **Can also just attend the DMLSS-FM Basic Course separately.**

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FM Basic Course

- **Revised FY ’04 FM Basic Course Dates for Planning Purposes.**
  - **2-13 Aug 04**
  - **5-19 Dec 04**
- **How to register for the FM Basic Course**
  - **Request training line number through unit training manager – Course number J3AZR4A271-017**
- **How to register for the DMLSS-FM Basic Course**

  Rhonda Hillman

  DSN 343-7978

  (301)619-7078

  rhonda.hillman@det.amedd.army.mil
- **Check FM Website for revised dates and further info on both these courses.**

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AFMLO - FM Web Site

- The Facility Management Home Page is part of the AFMLO Web site. Contains:
  - Standardized EOC Plan Templates
  - Discussion Forum
    - Be an active participant
    - Ask questions and post comments
  - FM Self-Inspection Program Checklists
  - FM Educational Course Offerings
  - DMLSS-FM Sustainment Info
  - Environment of Care Resources
  - General FM Program Resource Web links
  - FM Symposium Info
  - https://afml.ft-detrick.af.mil
- FM Web Page will be undergoing more renovations in the upcoming weeks

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AFMLO - FM List Server

- Register/Subscribe to the FM and DMLSS-FM List Serves
  - Air Staff preferred tool to communicate with FMs
  - You are responsible to keep your contact information up-to-date. We can not do it for you!
    - FM List Server e-mails are pulled from the BlueBook database. The addresses are only as good as what is on file!
- Frequent List Serve Topics Sent to the Field:
  - Upcoming Facility Management Educational Programs
  - Info on Facility Maintenance and Repair Contracts
  - Healthcare Technology Management Articles
  - Latest JCAHO EOC and NFPA Standards Clarifications
  - Latest DMLSS-FM Info

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Centrally Procured Memberships

- **HFD purchases annually two centrally procured memberships for MTF use.**
- **MTF FM's are responsible for keeping these two organizations updated with proper POC information. SGSF can not do this for you!**
- **If your MTF is having difficulty receiving services from these two organizations please contact Capt VanDerhoof at:**
  - **AFMSA/SGSF**
  - **DSN 240-4145 or Commercial (210) 536-4145**
  - **Email: thomas.vanderhoof@brooks.af.mil**
- **If you receive any invoices for memberships dues for these organizations---do not pay them!**

Institutional Membership

- **Benefits**
- **Purchase and receive discounts on ASHE publications, educational seminars and, merchandise**
- **Automatic Free Subscription to two ASHE Publications**
  - Health Facilities Management Magazine
  - Management Monograph Series
- **Access to ASHE's Website and Secured Members Only Area**
  - Register on www.hospitalconnect.com
  - User Name – airforce
  - Member Number – HFD can supply your #
  - Use Member number to register for ASHE education events
  - After registering select ASHE as your portal
  - Call ASHE Membership Services at 1-312-422-3811 for assistance. Ask for Ms. Jo Ann Ofenloch
- **Receive Free Weekly E-News Letter (ASH*E*Flash) List Serves**

Institutional Membership

- **Benefits**
  - **Twice a year CD – ROM subscription service with latest revisions to all NFPA Codes.**
    - **NFPA Codes on-line is no longer available under this contract.**
  - **NFPA Secure Website Access & Registration**
    - **One registrant per installation**
    - **www.nfpa.org**
      - Enter account Id provided by HFD
      - Initial password is your account Id # preceded by a “Z”
        - i.e. Account Id = 215852 Password = Z215852
      - Build your profile (password – email)
      - 1-800-344-3555
      - POC at NFPA is Julie Sears extension 8330

Institutional Membership

- **Not funded by the HFD**
- **Benefits**
  - **MTFs and MAJCOMs receive text and site license for use of automated accreditation manuals.**
    - Allows unlimited reproduction of text
    - Each bedded MTF receives yearly - 5 hard copies and a CD of the Comprehensive Accreditation Manual for Hospitals (CAMH)
    - Each Ambulatory Clinic receives yearly - 1 hard copy and a CD of the Comprehensive Accreditation Manual for Ambulatory Care
    - See your Quality or Risk Management Office for further information and access instructions
- **JCAHO Web site: www.jcaho.org**

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2004/05 ASHE/FM Symposium

- **Annual Continuing Education Event with the American Society for Healthcare Engineering (ASHE).**
  - **This year held in Orlando FL. – July 25-30 2004**
  - **Next year held in Anaheim CA. – July 10-13 2005**
- **First three days are civilian presentations in general and breakout formats and the last day and half are AF specific training sessions**
  - **Topics cover entire spectrum of healthcare facilities management**
  - **HFD funds ASHE $495.00 registration fee for up to 110 AF attendees**
    - **No AETC Funded Quotas are Expected for Next Year**
    - **Attendance will need to be Unit or MAJCOM funded**

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AFI 41-201

- **AFI 41-201, Chapter 4 *Managing Clinical Engineering Programs***
- **Rewritten in 2003. Scheduled to be reviewed again shortly**
- **Copies of current AFI available on Electronic Pubs Web Page: http://afpubs.hq.af.mil**

Consultative Help

- **Regional Health Facilities Offices**

HFO Western Region	HFO Eastern Region
333 Market St, Ste 650	Atlanta Federal Center
San Francisco, CA 94105-2196	60 Forsyth St, Ste 8M30
	Atlanta, GA 30303
(415) 977-8880, DSN 859-2259	(404) 562-4230

- **AF Health Facilities Division (HQ USAF/SGMF)**

  110 Luke Avenue, Suite 350

  Bolling AFB, DC 20332

  DSN 297-4735 or Comm (202) 767-4735

- **Website:** https://www.afms.mil/sgmf
- **Were in the Yellow Pages…Err sorry, Blue Book too!**

Specialized Consultation

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- JCAHO EOC and NFPA Code Compliance (Capt VanDerhoof)
- Interior Design Planning (Ms. Courtney Gibb)
- Project Development (Maj's John Wrockloff, Allison Keck Mike Smith, and Mr. Brian Surber)
  - Planning, programming ($s), design, execution strategies
  - Indefinite Delivery Order Contracts (includes design/construction)
  - Strategic Facility Capital Investment Planning
- Engineering (Maj Cutts, 1Lt Clugston, and Mr. Callender)
  - Building System Evaluations
  - Contracted Maintenance
- Focused Facility Assessment Studies and Facility Statement of Conditions Evaluations (HFD Regions)

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Summary

- Who We Are - Quick Review of the HFD
- What We Do
- Successes
- Review Current Inventory of AFMS MTF's
- Current MILCON Program
- HFD Initiatives / Focus Areas
- HFD Challenges
- HFD Resources You Can Use
- Questions and Comments

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Questions?